

YAMHILL CARLTON SCHOOL DISTRICT NO. 1

BOARD OF DIRECTORS

Yamhill Carlton School District Board Room
120 N. Larch Place, Yamhill, OR 97148

Monday, September 12th 2016

Regular Session- 7:00 p.m.

MINUTES

Board Members: Jami Eglund, Tim Pfeiffer, Rick Yeo, Susan FitzGerald and Holly Nettles.

DO/Administration Staff: Superintendent Charan Cline, Director of Fiscal Services Tami Zigler, Board Secretary Michelle Rettke, YCES Principal Lauren Berg, YCIS Principal Michael Fisher, YCHS Principal Greg Neuman, YCHS VP/Athletic Director Matt Wiles, Special Ed Director John Horne, Food Service Manager Shiloh Ficek

Also Present: D. Horning, J. Donehoo, R. Howard, A. Howard, M. Paolo, G. Dromgoole, J. Schajlo, E. Galyean

Regular Session Agenda

I. Flag Salute

II. Call to Order by Chair Jami Eglund at 7:00pm

III. Individuals, Delegations, Recognition and Communications

V. Review of Agenda

R. Yeo motioned to approve agenda as presented. S. FitzGerald seconded. All in favor, motion carried.

VI. Regular Session – Consent Agenda

R. Yeo motioned to accept the minutes of the Work Session and Regular Session of August 8th, 2016. T. Pfeiffer seconded. All in favor, motion carried.

R. Yeo motioned to accept the Financial Reports and List of Bills for August 2016 as revised. H. Nettles seconded. All in favor, motion carried.

H. Nettles motioned to accept the hire of Barb Bagley (YCIS 6th Grade Teacher), Petra Mendoza (District ELL Teacher), Jonathan Lucero (YCES Life Skills IA), Tiffany Bell (YCHS/YCIS Part-time Kitchen Helper), Rebecca Stapleton (YCES Part-time Kitchen Helper), and Patricia Flaig (YCHS/YCIS Part-time Kitchen Helper). T. Pfeiffer seconded. All in favor, motion carried.

H. Nettles motioned to approve Brittany Albert (Volunteer YCHS Cheer Coach), Sean Nonamaker (Volunteer YCHS Football Assistant), Kayla Davidson (Volunteer Girls Soccer Assistant), and Olivia Cheser (Volunteer Cheer Assistant). R. Yeo seconded. All in favor, motion carried.

H. Nettles motioned to accept the resignation of Kathy Booth (YCIS Life Skills IA). R. Yeo seconded. All in favor, motion carried.

VII. Announcements and Reports

YCES – Enrollment 394 – Reported on State Report Card – identified areas to focus on

YCIS – Enrollment 339 – Reported on State Report Card – top 10% of Oregon Schools

YCHS – Enrollment 326 – Reported on State Report Card – identified areas to focus on

Facilities – Finishing up getting summer projects done. Getting Radon Detectors set up. Completed lead testing throughout district, all clear.

Superintendent – Back to School, each school has back to school nights later this month. School Bond, moving forward and starting to plan. Working on Safe and Healthy Schools Plan for state

VIII. New Business

Ratification of Licensed Contract 2016-2019

R. Yeo motioned to approve the Licensed Contract for 2016-2019 as presented. S. FitzGerald seconded. All in favor, motion carried.

YCSD Account Signer – Resolution 2017-03

R. Yeo motioned to accept Resolution 2017-03 changing the signers on the YCSD Account. S. FitzGerald seconded. All in favor, motion carried.

OSBA Board Election

T. Pfeiffer motioned to nominate Susan FitzGerald for OSBA Board Yamhill/Polk Region, Position 13. H. Nettles seconded. All in favor, motion carried.

Summer Food

Shiloh Ficek reported on Summer Food Program. Served 869 Breakfasts and 2233 Lunches. Next year plans to look at adding Fridays and looking at other ways to increase participation and revenue.

Summer Maintenance Report

Nothing new to add

ESSA Plan

Every Student Succeeds Act – Will be address by district this year

Healthy School Preliminary Plan

Working on finishing up Draft to submit to the State of Oregon

Determination of May 2016 Election results – Resolution 2017-04

R. Yeo motioned to approve Resolution 2017-04, Determination of May 2016 Election results. H. Nettles seconded. All in favor, motion carried.

Bond Project Manager Contract Update

Waiting for draft back for our attorney

Project Manager Update

Working on getting contract with Architect set up. Design meetings are underway. Working on addressing and fixing leaking pipe issue at YCES.

Draft Findings and Recommendations for use of Alternative Contracting Method

Project Manager would like to utilize alternative contracting method for Bond projects. This will bring a general contract to the process sooner and give input during the design process which can help to eliminate change orders. R. Yeo supports this process, feels it benefits the schools and their projects.

Architect Introduction and Update

Deb France, OH Design. They have already done several walk thru and are beginning the design process. Working to align projects and funding.

Bond Architect Contract Update

Waiting for draft back from our attorney

Citizen Oversight Committee Report

Are working on having a quantifiable document and will have written report for Board each month.

OSBA Conference November 10th-13th, 2016

Holly, Jami, Susan and Tim would all like to attend.

2016 OSBA Fall Regional Meetings

Everyone plans to attend.

With no further discussion the meeting was adjourned at 8:29pm

Minutes by: Michelle Rettke, Board Secretary