

**YAMHILL CARLTON SCHOOL DISTRICT NO.1**

**BOARD OF DIRECTORS**

Yamhill Carlton School District Board Room  
120 N Larch Place, Yamhill, OR 97148

Thursday, October 11th, 2018

Work Session – 6:30 PM

**MINUTES**

Board Members: Jami Egland, Tim Pfeiffer, Jack Bibb, S. FitzGerald and Ken Watson.

DO/Administration Staff: Superintendent Charan Cline, Director of Fiscal Services Tami Zigler, Board Secretary Michelle Rettke, YCHS Assistant Principal Matt Wiles, YCHS Principal Greg Neuman, YCIS Principal/Special Ed Director John Horne, YCIS Associate Principal Chad Tollefson, and YCES Principal Lauren Berg, Facilities Manager Brian King

Also Present: P. Manson, G. Manson, M. Marino, G. Dromgoole, B. Howard and E. Chadwick

Call to Order Work Session – 6:31pm by Jami Egland

- I. Sub Committee Reports
  - a. Facilities and Transportation –
    - i. Facilities Committee Report - Fuel tank – pad pour at end of month, test firing boilers, temporary tank going back in at high school and gym, units at Carlton are all good, outside work at Carlton is all done, gutters on old gym, PGE Claim still in process, logo ideas for gym (Paint, banner or metal), planted grass in all the areas that were ready for grass, Baileys will be donating plants
    - ii. Bond Project Manager Report - Onsite Water line completed – easement language is to the City for signature from City attorney, water flow test (Fire dept and city running tests to find issue), city, fire and district attorney's are working on temporary occupancy order. City voted to put in pump to increase water flow to all of Yamhill – should have something in place in the next couple of weeks, paving 90% complete. Deferred Maintenance: Elementary School, Old Gym painting, windows at high school, flooring at high school (Christmas break), roof at YCIS (Gym)
    - iii. Next Facilities Committee Meeting – November 2<sup>nd</sup>, 2018
  - b. Negotiations – nothing to report
  - c. Board Policy – meeting in October
  - d. Curriculum – First meeting on year on September 20<sup>th</sup>
    - i. Reviewed state needs assessment and last year's data and set goals
  - e. Activities – meet after fall sports
  - f. Finance - Meeting later in September
    - i. OSBA Board Scholarship – Presented Application for group to review – get edits to Michelle
  - g. Communications – nothing to report
  - h. Safety & Security – Reviewed accomplishments of 2017-2018. Group consensus that we need a school resource officer (how do we fund that). Emergency operations plan that

is uniform with surrounding districts is in process and should be out to schools in next couple of weeks. Next Meeting in November

With no further discussion, the meeting adjourned 6:58 pm.

Minutes by: Michelle Rettke, Board Secretary