

**YAMHILL CARLTON SCHOOL DISTRICT NO.1**

**BOARD OF DIRECTORS**

Yamhill Carlton School District Board Room  
120 N Larch Place, Yamhill, OR 97148

Thursday, September 13, 2018

Regular Session – 7:00 PM

MINUTES

Board Members: Jami Eglund, Tim Pfeiffer, Jack Bibb, Susan FitzGerald and Ken Watson.

DO/Administration Staff: Superintendent Charan Cline, Board Secretary Michelle Rettke, Business Manager Tami Zigler, YCIS Principal Chad Tollefson, YCHS Vice Principal/Athletic Director Matt Wiles and YCES Principal Lauren Berg

Also Present: P. Manson, G. Manson, G. Dromgoole, B. King, R. Gelbirch, J. Wright, S. Ficek, N. Amuzu, W. Titylar, E. Chadwick, J. Hovey, J. Estrada

Flag Salute

- I. Called to order by Chair Jami Eglund at 7:00pm
- II. Individuals, Delegations, Recognition and Communications

YCIS – Sources of Strength (video) Brianna, Meredith, Lucas and Cayden, Ivan (From Yamhill County) - Diverse group of students who affect other students in their peer group as a web. Teach students how to access services. Share emotions and no judging, everyone has good attitude, everyone is nice to each other, games, different campaigns each month.

Game of cups – Board member's vs students

Public Comment – No Public Comment

- III. Review of Agenda

*J. Bibb motioned to approve agenda as presented. S. FitzGerald seconded. All in favor, motion carried.*

- IV. Regular Session – Consent Agenda

*J. Bibb motioned to approve the consent agenda as presented. T. Pfeiffer seconded. All in favor, motion carried.*

- V. Announcements and Report

- I. YCES – Lauren Berg – New initiative in January: YCES Vision Logo roll out in January (stickers, yard signs, etc), Working on goal of full RTI/MTSS Process, Diebles again in January, Draft of non-negotiables in math instructions within building, Sensory break space in classrooms coming in January. Also building Sensory Break room in Behavior classroom.
- II. YCIS – Chad Tollefson – Gearing up for break with conclusion of units in classroom, lots of activities in the building, dress up days next week (lead up to Christmas break), identify students who need intervention, Attendance: decline in November due to some

suspension, and illness, working on setting goals for 7<sup>th</sup> & 8<sup>th</sup> grade for strategies to improve attendance at those grade levels, basketball is in full swing.

- III. YCHS – Matt Wiles – Josie W. (YCHS Student Body President), Parent/Teacher conference attendance was as expected, staff development – refresher on grading rubric/piece or work, work to build consistency – focus on student engagement and ownership, attended conference on Freshman Success – with tools to apply to freshman success class – 3 to 4-person panel of YC graduates who will talk about importance of freshman year. Classes movement in YCHS as classes moved to CTE building, Winter Sports in full swing, playing tonight, home wrestling match tomorrow (Derek Blake Invitational), Accreditation happening in April

- IV. Financial Report and List of Bills for November 2018

Audit will be to state by December 31<sup>st</sup> – Auditors will be at January Board meeting, new bond financial report in packet tonight (at the request of Finance Committee)

Community has paid for 14.2-million-dollar bond and got the benefit of 20+ Million dollars of work

*T. Pfeiffer motioned to approve the financial report and list of bills for November 2018. K. Watson seconded. All in favor, motion carried.*

- II. District Facilities – Brian King - New Gym floor was delivered today (hope to install at end of January), heating/cooling at YCES – electrical upgrades happening over the break, working on getting equipment maintained for winter and ready for spring, have gotten caught up on projects so working on getting systems and stuff organized,
- III. Food Service – Shiloh Ficek – increase in lunches served, free and reduced lunch % is at 37.3, summer food – work on closed enrolled site again (also route that ODE recommends go), closed site is not done by very many in Oregon - negative lunch balance is \$4700, systems in place have helped to keep the negative balances low.
- IV. Superintendent's Report – Charan Cline - exterior of new gym is almost done – Title 4 funding available – elementary school mentoring, use high school students to mentor students at younger grade levels, one on one mentoring, 2x per week for 1.5 hours – COSA Law Conference: lots of legal things coming out, free speech political discourse vs harassment, Unions becoming more active in advocacy, pay equity, veteran's preference – Received grant from Ford Family Foundation for Mini Mill Machine

- VI. New Business

- I. OSBA Resolution 1 – 2019-2020 Legislative Priorities and Policies

*T. Pfeiffer motioned to approve OSBA Resolution 1 – 2019-2020 Legislative Priorities and Policies as presented. S. FitzGerald seconded. All in favor, motion carried.*

- II. OSBA Resolution 2 – Amend OSBA Bylaws Relating to Composition of Board of Directors

K. Watson motioned to approve OSBA Resolution 2 – Amend OSBA Bylaws relating to Composition of Board of Directors. T. Pfeiffer seconded. All in favor, motion carried.

III. YCSD OSBA Scholarship

2 scholarships for student attending college in Fall of 2019

T. Pfeiffer would like to have a scoring rubric that is tied to attendance

K. Watson – parents attended college – target to those who are first generation college attenders – other board members not in favor, Board does support his suggestion of a scoring rubric to address content of essay

Will bring back to January - add attendance and essay content to scoring rubric

IV. Resolution 2019-03 – Line of Credit Loan conversion

T. Pfeiffer motioned to approve Resolution 2019-03 – Line of Credit Loan Conversion. S. FitzGerald seconded. All in favor, motion carried.

V. 1<sup>st</sup> Reading of Policies

- i. ECACB – Unmanned Aircraft System (UAS) a.k.a Drone
- ii. GBC – Staff Ethics
- iii. GBN/JBA & JBA/GBN – Sexual Harassment
- iv. GCBDC/GDBDC – Domestic Violence, Harassment, Sexual Assault or Stalking Leave
- v. IICC – Volunteers
- vi. IGBA – Students with Disabilities – Child Identification Procedures
- vii. IGBAH – Special Education – Evaluation Procedures
- viii. IGBAJ – Special Education – Free Appropriate Education (FAPE)
- ix. IGBHE – Expanded Options Program
- x. JECA – Admission of Resident Students
- xi. JHFF – Reporting Requirement Regarding Sexual Conduct with Students
- xii. KI- Public Solicitation in District Facilities
- xiii. KJ-Commercial Advertising

**VII. Board of Directors Comments - None**

*At 8:25pm K. Watson motioned that we move to executive session per ORS 192.660 (2)(e) Real Property Transactions with possible action in open session. T. Pfeiffer seconded. All in favor, motion carried.*

*At 8:43 S. FitzGerald motioned to return to open session. T. Pfeiffer seconded. All in favor, motion carried.*

*S. FitzGerald motioned to approve the new price on the sale of the Yamhill property. K. Watson seconded. All in favor, motion carried.*

With no further discussion the meeting was adjourned at 8:45pm

Minutes by: Michelle Rettke, Board Secretary