

**YAMHILL CARLTON SCHOOL DISTRICT NO.1**

**BOARD OF DIRECTORS**

Yamhill Carlton School District Board Room  
120 N Larch Place, Yamhill, OR 97148

Thursday, September 13, 2018

Regular Session – 7:00 PM

MINUTES

Board Members: Jami Egland, Tim Pfeiffer, Jack Bibb, Susan FitzGerald and Ken Watson.

DO/Administration Staff: Superintendent Charan Cline, Director of Fiscal Services Tami Zigler, Board Secretary Michelle Rettke, YCHS Assistant Principal Matt Wiles, YCHS Principal Greg Neuman, YCIS Principal/Special Ed Director John Horne, YCIS Associate Principal Chad Tollefson, YCES Principal Lauren Berg and Facilities Manager Brian King.

Also Present: P. Manson, G. Manson, G. Dromgoole, M. Lawson, M. Marino, R. Losili, R. Gelbrich, J. Collins, B. Tuning, N. Lawson, C. Pack, K. Cope, C. Tuning & E. Chadwick

Flag Salute

- I. Called to order by Chair Jami Egland at 7:00pm
- II. Individuals, Delegations, Recognition and Communications

Public Comment

FFA – Formally invite to Dinner and Auction on September 22<sup>nd</sup>, 5:00 Silent Auction, Dinner at 7pm Funds all events, \$100 per table, \$15 per person. Auction includes items made by students

- III. Review of Agenda

*S. FitzGerald motioned to amend Executive Session per ORS 192.660(2)(e) Real Property Transactions to be with possible action in open session. J. Bibb seconded. All in favor, motion carried.*

- IV. Regular Session – Consent Agenda

*J. Bibb motioned to approve the consent agenda as presented. T. Pfeiffer seconded. All in favor, motion carried.*

- V. Announcements and Report

- I. YCES – Lauren Berg

- a. Communication and connections – lots of face to face meeting. Appreciate having Susan and Tim at first day of school. Positive energy to start year. PTO had 30 people attend (excited to have new families involved) Open house the 20<sup>th</sup>. RTI systems building – DIEBLS assessment for ELA and Reading are happening this week. Meeting next week to discuss Data and set goals. Developing resources to look at Math Data and find good system for Math assessment. PAX Good Behavior Game work training is coming to do Classified

staff training on PAX. Kindergarten Class size at 22, 3<sup>rd</sup> grades classes are large at 32 and 33. 334 at YCES this year.

- II. YCIS – Chad Tollefson
  - a. Off to great start. Staff focus on building relationship and setting clear expectations. Positive atmosphere to start year. Brian and crew doing a great job of keeping building clean despite all the dust that construction has generated. New bus drop off zone, working well, much better location. Open house on Sept 18<sup>th</sup>. Up about 25 students from last year. Currently at 330, 2 new start tomorrow and 1 on Monday.
- III. YCHS – Charan Cline/Matt Wiles
  - a. Great start to school year. Has gone as smoothly as possible. Some class load balancing the first week. Back to School Night Sept 19<sup>th</sup>, Professional development to worked on Proficiency grading. Athletics – move to 3A has been very beneficial to sports programs. Vibe and energy is a lot different this year defiantly more competitive. Enrolment is at 280
- IV. Financial Report and List of Bills for August 2018
  - a. Separate packet – posted to website. On track for 1 Million ending fund balance for 2017/2018. Have a more accurate forecast in October. Finished first payroll. Bond Summary – shows encumbered to date. 17 million paid to date. 3.3 still to spend (has been encumbered)

*K. Watson motioned to accept the Financial Report and List of Bills for August 2018 as presented. T. Pfeiffer seconded. All in favor, motion carried.*

- II. District Facilities – Brian King
  - i. Cafeteria boiler has had final inspection and is ready to run, temporary fuel tanks being installed to provide heat until we can get final tank installed, summer irrigation has improved fields, had to do some minor repair to irrigation system. Have some annual inspections coming up (backflow and Fire System). A Little shorthanded right now, custodian out on leave.
- III. Superintendent’s Report – Charan Cline
  - i. Thanks to local church leaders organized service day, 75 people came and helped. Doing double duty as Principal/Superintendent duties. Fun to be back in the building and working day to day with staff and students. Spirit of kids is high. Teachers have high moral, pulling together. OIT came yesterday and YC is working to create better alignment with OIT (have campus in Wilsonville now). Interviewing principal candidates, 27 people applied, interviewed 5, meeting tomorrow at 7am for final discussions. Have called references. One year positions with big search in Spring. Lots of site logistics going on, got most of internal pathways down before school started. Final push on CTE Dome reading by 25<sup>th</sup> or 27<sup>th</sup>. Couple of community meetings will be taking place. Ribbon cutting will be October 4<sup>th</sup>, will be inviting local labor to come, also time for community to tour thru.

VI. New Business

- I. YCIS Account Signers

*J. Bibb motioned to accept Resolution 2019-01 – YCIS Account Signers as presented. S. FitzGerald seconded. All in favor, motion carried.*

II. Certified Contract Amendment

*S. FitzGerald motioned to accept the revised Contract Amendment as presented. T. Pfeiffer seconded. All in favor, motion carried.*

III. Confidential/Supervisory Salary Schedule

*J. Bibb moves to accept the Confidential/Supervisory Salary Schedule as presented. T. Pfeiffer seconded. All in favor, motioned carried.*

**VII. Board of Directors Comments**

J. Bibb – “Domes are going to be nicest in county” – long road to get here. Good investment in district

J. Eglund – thanks to everyone for great first week of school

C. Cline – thanks to T. Pfeiffer for work on building greenhouse and landscaping, lucky to have him on the board

S. FitzGerald – have a great year – off to great start

K. Watson – great that we have so many public servants in our school community. People are “in this work because they are about furthering people and the community.”

*At 7:49 S. FitzGerald motion that we move into go into Executive Session per ORS 192.660 (2)(e) Real Property Transactions with possible action in open Session. T. Pfeiffer seconded. All in favor, motion carried.*

**VIII. Executive Session per ORS 192.660(2)(e) Real Property Transactions with possible action in Open Session**

*At 8:26pm T. Pfeiffer motioned that the Board return to Open Session. S. FitzGerald seconded. All in favor, motion carried.*

No action was taken in open session.

With no further discussion the meeting was adjourned at 8:26pm

Minutes by: Michelle Rettke, Board Secretary