

Construction Oversight Committee, 21 December, 2016
Meeting Minutes

Present: Murray Paolo, Chuck McCord, Tim Pfeiffer, Clif Jensen, Chuck Mitchell, Alex Hurley, Brent Kerr, Dick Bernstein, Susan Fitzgerald, Mike Marino, Sam Robertson

- The group had a discussion lead by Mike Marino of the Project Boards and overall design issues of the following areas:
 - o Space review.
 - o Site plan.
 - o Parking issues.
 - o Long range planning.
 - o Building spacing.
- Mike will take the strategic planning discussion back to the Design Team and Architects for further discussion.
- Discussion about the roles of the COC and the Design Team.
 - o Recommendations and feedback.
 - o Design team produces the details of each area of the project(s).
 - o The role of the COC is to review, recommend, and report to the Board.
- Mike gave the Committee members access instructions to the “share” files which contain the ongoing documents associated with the project which are frequently updated. The committee can review these at any time.
- The COC will look at the project schedule online and review at their meetings.
- Mike will provide the Project Manager report to the COC ahead of our meetings for review.
- The COC will meet either the first Thursday of each month, or adjusted as needed in order to have the latest project information and be able to report to the Board directly before their monthly meeting. This should help us better coordinate the information with the Board.
- Mike reported that the CMGC negotiations were continuing with Turner Construction. He reported that progress was positive and feels reasonably confident that we can reach agreement and proceed in a timely manner.
- Mike reported that Schematic Design documents were nearing completion. The COC will see these documents when they are completed.
- Mike reported that the project is currently on schedule.
- Mike reported that the Geotech will proceed with PBS, and is under contractual agreement with PPS.

- Mike reported that work is underway on the current High School gym, and will continue across Christmas break. The floor will be refinished, stairs up to the wrestling area will be recovered, and the locker rooms will be upgraded with tiling and fixtures.
- Mike reported that an asbestos issue had delayed demo of the old cafeteria building until Spring Break. This issue is a certification process that is taking longer than expected.
- Tasks for December and January.
 - Preliminary site survey will be completed.
 - The hazmat assessment will be completed.
 - Security consultant will be engaged to discuss systems and cameras.
 - CMGC schematic design is estimated to be completed during the 1st or 2nd week of January.
 - Deferred maintenance lists will be developed.
- Next meeting will be scheduled when there is new information to review and immediately prior to a scheduled Board meeting.